

*For Office Use Only*

Application #:

# **Section A: Applicant Information**

**a) Contact Information**

**1. Last Name:** Click here to enter text. **First Name:** Click here to enter text.

**2. Student Number:** Click here to enter text.

**3. Street Address:** Click here to enter text.

 **City:** Click here to enter text. **Province:** Click here to enter text.

 **Postal Code:** Click here to enter text. **Country:** Click here to enter text.

**4. Phone number:** Click here to enter text.

**5. Email address:** Click here to enter text.

**b) Academic Program Information**

**6. Program Name:** Click here to enter text. **Program Code:** Click here to enter text.

**7. Student Number:** Click here to enter text.

**8. Anticipated program completion date:** Click here to enter text.

**9. Are you currently on a co-op work term?** [ ] Yes [ ] No

**c) Additional Information**

**10. Are you currently employed by Georgian College in ANY capacity?** [ ] Yes [ ] No

**If you answered “Yes”, please tell us the details if your employment (number of hours/week; start date; end/date; etc.):**

Click here to enter text.

# **Section B: Project Information**

**11. Project Title:** Click here to enter text.

**12. Proposed Start Date of project:** Click here to enter a date.

**Proposed End Date of project:** Click here to enter a date.

**13. Project Goal(s) and Objective(s) (150 words maximum):**

Click here to enter text.

**14. Project description (300 words maximum):**

*Include details that describe the proposed project and activities associated with the project, including:*

* *Justification for the research project (i.e.,* *rationale for this research project);*
* *Project activities (i.e., methodology);*
* *Final deliverable/outcome of the project;*
* *Timeline;*
* *Knowledge dissemination plan (i.e., how you will share your research findings with others);*
* *How this funding helps with project completion, preparation of deliverables and knowledge dissemination.*

A*pplicants are encouraged to include a presentation at Georgian College’s annual Research, Innovation, Scholarship and Entrepreneurship (RISE) Day as part of their Knowledge Dissemination Plan.* ***RISE 2019 will occur on April 10, 2019.***

Click here to enter text.

**15. Is the proposed project relevant to your program of study (see Question 6)?**

[ ] Yes [ ] No

**If you answered “Yes”, please describe how it is relevant:**

Click here to enter text.

**16. This is a/an:**

[ ] Individual Project

[ ] Group Project

**If this is a Group Project, please list the names of the other student in the group:**

Click here to enter text.

**17. Is this a sponsored project (i.e., receiving funding from another source), or are you partnered with an external company or agency?**

[ ] Yes [ ] No

**If you answered “Yes”, please name the sponsor/company/agency:**

Click here to enter text.

# **Section C: Project Plan**

**18. Provide a list of activities that you will do for your project, the dates that you will do them, and a brief description of the activity.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **Start Date** | **End Date** | **Brief Description** |
| Click here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click here to enter text. |
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# **Section D: Budget**

**19. Provide a breakdown of costs and a brief description for each item below.**

*For guidelines on how to calculate the budget, see Section 4.0 – Use of grant funding.*

|  |  |  |
| --- | --- | --- |
| Budget Item | Amount ($) | Description |
| Salary | Click here to enter text. | Click here to enter text. |
| Materials/Supplies | Click here to enter text. | Click here to enter text. |
| Travel | Click here to enter text. | Click here to enter text. |
| Other | Click here to enter text. | Click here to enter text. |
| TOTAL | Click here to enter text. |  |

# **Section E: Other Information**

**20. Provide the name of one faculty reference:** Click here to enter text.

**21. Email address for your faculty reference:** Click here to enter text.

**22. Have your discussed the project with your faculty reference?**

[ ] Yes [ ] No

**23. Does this project work support a faculty member’s research, innovation and/or scholarship work?**

[ ] Yes [ ] No

**If you answered “Yes”, please describe how it supports the faculty member’s work:**

Click here to enter text.

**24. You may attach any other pertinent information that would be relevant (e.g., resume; transcripts) [Optional]**

# **Section E: Signature**

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**Signature Date**